

College of The Arts

Dean Chris Garvin

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Research F&A Guidelines – Allocations

The purpose of all of our College policies should be to help us realize our strategic plan. Our strategic plan is organized into five major goals, each with associated strategies and tactics. This policy will support the following goals (**bold**):

- **Access, Equity, & Diversity**
- **Research/Professional Practice & Academic Excellence**
- Innovative Learning Environment
- **Governance, Operations, & Finance**
- Community, Leadership, & Engagement

The College is setting forth the following guide as a basis for the allocation of recovered Facilities and Administration (F&A).

What is F&A?

In a proposal application there is a request for facilities & administrative (F&A) costs, often called indirect costs, to pay for common or joint objectives that cannot be readily identified with an individual project or program. USF Research and Innovation provides F&A distributions to colleges/units from indirect costs recovered on grants. USF F&A rates and descriptions can be found at:

< <https://www.usf.edu/research-innovation/sr/proposal-prep/indirect-costs.aspx> >

To ensure that recovered F&A is expended according to Florida law, USF developed the Office of Research & Innovation Guidelines for Allowable Expenses on Research Initiative Accounts (RIAs):

< <http://www.research.usf.edu/files/sr/AllowableExpenses.pdf> >

Recovered F&A is distributed to Research Initiative Accounts (RIAs). USF provides guidelines related to allowable expenses on RIAs. **All expenses must be “research related.”**

Distribution of Allocation:

F&A Distribution Individual Faculty member (PI) allocation: <i>*This percentage will be divided equally among Co-PI's</i>	40%
CoTA (Dean's Office) allocation:	60%
Fixed-Cost Return Allocation CoTA Dean's Office	100%

CoTA F&A Usage: <ul style="list-style-type: none">• Core Facility Support• Publication, Exhibition, Performance• Departmental Strategic Research Project Initiatives• Research Administrative Support• CoTA Discretionary	CoTA Discretionary Support: <ul style="list-style-type: none">• Various one-time research requests• Proposal cost share• Etc.
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